

Meeting Minutes
Bicheno Primary School Association
Monday, 6th March 2023

Meeting Opened: 4:30pm

Attendance: Cassie Stanley, Rachel Jaeschke, Susanne Lucas, Sallie Brockman, Julia Succo

Apologies: Tom Spykers

Acknowledgment of country

- Text to be updated

Minutes from previous meeting

- Moved RJ Seconded JS

Correspondence Incoming

- Welcome to all members present. No new members attended.
- Awaiting invoice for electrical work for installation of ovens and lights in the canteen.
BPSA to pay for all work, including work not related to the above.
- Moved RJ Seconded SL

Correspondence Outgoing

- Recap of last year achievements
- Reflected on why parents are unwilling/unable to join BPSA

Reports

BCDA Report

- Skatepark is expected to go ahead, finalizing all council requirements.
- The new ambulance station is to be built at 60A Burgess St, opposite the church.
- No news on play equipment installation for the Lions Park
- Moved RJ Seconded JS

Principal Report

- Carried over to the next meeting due to TS being absent

Treasurer's Report

- Balance as of 4.3.23 \$14,515.75
- Approximately \$800 to be paid for electrical work
- Moved JS Seconded SB

Agenda Items

- Social Media education for parents/students. Rachel mentioned Michelle Mitchel and Susan Maclean, both cyber safety experts. This item is to be further discussed at the next meeting.
- The school website needs updating, e.g. photos, link to BPSA minutes, add Spriggy app, links to YouTube videos. It was also noted that there were mistakes in the book pack info. To be further discussed at the next meeting.
- Andrew offered a garlic raffle but this idea was dismissed as not appealing enough for a fundraiser. Suggested to give produce to the students who grew it instead, and plant some bulbs again next season.
- Silent Disco would ideally be held between the 1st and 22nd of July, during Bicheno Beams. Further discussion at the next meeting.
- Canteen: Check school calendar for dates like athletics carnival, book week parade, etc.
- Due to lack of parent involvement the BPSA will keep things simple this year, but small fundraisers like Raffles, Footy Margin Tickets, maybe Scholastic Book Club, may continue. As the major aim was updating the canteen last year, the BPSA has to decide how funds will be used this year. Further discussion is needed to determine whether there are any major projects that need funding.

Other business

- SB will organize 100 Easter Eggs as gifts for the students for Easter,
- CS to source prizes for Mother's Day Raffle. Use some of the wine leftover from the Trivia Night.
- Better communication with more advanced notice, e.g. Little Athletics training and reminders for student free days had one day's notice on the SZapp.
- Literacy Survey by the Department of Premier and Cabinet. This survey ends on the 20th of March 23.

Next meeting	Monday, 27th March 2023
Meeting closed	5.35pm